

**Room Reservation Form for Global Finance Conference Accommodation Group
24 – 25 November 2021**

Please e-mail completed form to arif.kilincarslan@shangri-la.com before **01 November 2021**.

Your reservation is considered confirmed when we send you an official confirmation letter, as there is a limit for each room type. The hotel reserves the option to offer you the next available category should your choice not be available.

Full Name(s)	Arrival Date	Departure Date	Special Requests
Credit Card Number and Expiry Date for guarantee**			

** Please provide the copy of the passport of the credit car owner with reservation form.

** Please send the copy of the credit card back & front sides with reservation form.

Choice of Room	Daily Room Rate Single / Double	Number of Rooms	Number of Person
Deluxe Room Atrium View	€ 240 / € 260		
Deluxe City Room	€ 265 / € 285		
Deluxe Bosphorus Room (Partial View)	€ 315 / € 335		

TERMS & CONDITIONS

*Above rates are per room & per night and quoted in Euro

*Above rates are inclusive of open buffet breakfast in IST TOO Restaurant and exclusive of 8% VAT.

*A certain number of rooms have been allocated between **24 and 26 November 2021** for the group; please confirm your booking latest by **01st of November 2021** to guarantee your room.

*Cancellations: Cancellation policy is 7 days prior to arrival date. Any no-shows and late cancellation will be applicable to a cancellation fee equivalent to one night accommodation which will be charged to the above given credit card number.

*Above mentioned room categories will be provided upon availability between the group accommodation dates.